

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
MINUTES
June 10, 2010**

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, June 10, 2010 at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, President
Norma Jean Morgan
Maranah Sauter
W. Dennis Taylor, Jr., M.D.
Christi Card
Philip Stone
Maxine McCullar
Scott Kroell
Pamela Griffin, Consumer Member

Board Members Absent:

Terrell Cook, Vice President
Doug Colburn, DCH
Carol Roberson

Others Present:

Brig Zimmerman, Executive Director
Serena Gadson, Licensure Supervisor
Tanya Marcus, Licensure Analyst
Amanda Allen, Board Support Specialist

Administrative Staff: (Via Video Conference)

Scarlett Shell, Assistant Attorney General

Ms. Baxter, Board President, established that a quorum was present and called the meeting to order at 9:05 a.m.

Announcements:

- New Board Member Attendance
 - Mr. Scott Kroell was sworn into office.
- Mr. Randy Vaughn, Division Director briefly met with the Board to address any questions or concerns. Discussed the future CE Reporting pilot program the agency will be considering.

Executive Director's Report:

1. Mr. Zimmerman informed the Board that Fran Cullen, Attorney for Herbert Patton, NHA003618 had requested a written notification from the Board stating that Mr. Patton has complied with all required probationary terms. Copy of notification will be sent to both parties.

Approval of Minutes

Dr. Taylor motioned, Ms. Griffin seconded and the Board voted to approve the minutes from the March 03, 2010 Committee Meeting as presented. None opposed, motion carried.

Dr. Saunter motioned, Dr. Taylor seconded and the Board voted to approved the minutes from the March 11, 2010 Conference Call meeting as presented. None opposed, motion carried.

Rules Discussion – Proposed Amendment:

Note: Underlined text is proposed to be added; lined-through text is proposed to be deleted.

393-3-.02 Licensure Requirements. Amended.

A person who seeks licensure by examination as a nursing home administrator must show the following:

- (a) Be at least 21 years of age;
- (b) Be of reputable and responsible character;
- (c) Be a citizen of the United States or have a registration card indicating valid residency and work status in the United States. Current or previous full time (a minimum of 40 hours per week) employment in a licensed nursing home facility.
- (d) Education defined as one year of college with 45 quarter hours or 24 semester hours of course work at an educational institution accredited by a regional body recognized by the Council of Post Secondary Accreditation (like SACS). The following are the education requirements accepted by the Georgia Nursing Home Administrators Board:
 - 1. ~~a~~ A master's degree in health administration, health services administration, health care administration, or nursing, or other related degrees, which includes coursework that encompasses the five domains of the National Association of Boards of Examiners of Long Term Care Administrators, Inc. (NAB) and completion of a 300-hour internship or practicum validated on the transcript or a three month (minimum 500 hours worked) Georgia AIT; or
 - 2. ~~a~~ A baccalaureate degree in health administration, health services administration, health care administration, or nursing, or other related degree, which includes coursework that encompasses the five domains of the NAB and completion of a 300-hour internship or practicum validated on the transcript or a six month (minimum of 1000 hours worked) Georgia AIT. , or
 - 3. Six years of full-time work in any skilled nursing facility with the last three years being in management and no less than 48 semester units or 90 quarter units of college, plus a six month (minimum of 1000 hours worked) Georgia AIT. , or
 - 4. Eight years full time experience in a nursing home with the last five years being in management, High School Diploma and a twelve month (minimum of 2000 hours worked) Georgia AIT.
- (e) Management experience is defined as full-time employment as a department head or licensed professional supervising two or more employees in a nursing home or skilled nursing hospital unit.
- (f) The NAB domains are: Resident Care and Quality of Life, Human Resources, Finance, Physical Environment and Atmosphere and Leadership and Management.

Ms. Card motioned, Dr. Saunter seconded, and the Board voted to post the amendments to Rule 393-3-.02 Licensure Requirements as presented for the 30-day minimum requirement upon the receipt of the memo of authority from Scarlett Elliott, AAG. None opposed, motion carried.

Executive Session

Mr. Stone motioned, Mr. Kroell seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, and Cognizant reports. Voting in favor of the motion were Baxter, Card, Morgan, Sauter, Taylor, Griffin, Stone, McCullar and Kroell

Attorney General's Report

Ms. Scarlett Shell, Assistant Attorney General, provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Ms. McCullar motioned, Mr. Kroell seconded, and the Board voted to approve the Assistant Attorney General's report as presented. None opposed, motion carried.

Professional Practices Committee Report:

Ms. Baxter gave an update on the pending complaint/investigation cases with the committee. The following recommendations were presented to the Board.

Cases Closed: No Additional Information Required:

- NHA100046, NHA100053, NHA100054, NHA100055, NHA100060, NHA100081, NHA100082, NHA100083, NHA100086, NHA100087, NHA100089, NHA100090, NHA100092, NHA100093, NHA100096 and NHA100098

Pending Receipt of Additional Information:

- NHA100062, NHA100063, NHA100073, NHA100074, NHA100076, NHA100077, NHA100078, NHA100080, NHA100084, NHA100085, NHA100088, NHA100091, NHA100094, NHA100095, NHA100097, NHA100102, NHA100103, NHA100104, NHA100105 and NHA100106

Dr. Taylor motioned, Dr. Saunter seconded, and the Board voted to accept the recommendations made to the Professional Practice Committee Report. None opposed, motion carried.

CREDENTIALS COMMITTEE -APPLICATIONS:

Mr. Stone motioned, Ms. Card seconded, and the Board voted to accept applicants for licensure as follows: None opposed, motion carried.

APPLICANTS FOR LICENSURE AS A LICENSED PRECEPTOR:

- | | |
|------------------------|------------------------|
| 1. Fromm, Stefan | Approved for licensure |
| 2. Gass, Gordon LeMarr | Approved for licensure |
| 3. Stanley, Suzanne | Approved for licensure |
| 4. Windham, William | Approved for licensure |

APPLICANTS FOR LICENSURE AS AN ADMINISTRATOR IN TRAINING:

- | | |
|---------|--|
| 1. B.D. | Approved pending the receipt of additional information |
| 2. D.E. | Approved pending the receipt of additional information |
| 3. T.M. | Approved pending. Will begin program in January 2011 |
| 4. A.S. | Approved pending the receipt of additional information |
| 5. A.S. | Approved pending the receipt of additional information |

APPLICATIONS FOR LICENSURE AS AN APPROVED TRAINING SITES:

- | | |
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| 1. Chulio Hills Health & Rehab | Approved |
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2. Fifth Avenue Health Care	Approved pending the receipt of additional information
3. The Oaks Nursing Home Inc.	Approved
4. Miona Geriatric & Dementia Ctr	Approved
5. Riverside Health Rehabilitation	Approved
6. Grace Health Care of Tucker	Denied
7. Memorial Convalescent Center	Approved

APPLICANTS FOR LICENSURE BY ENDORSEMENT:

1. Hess, Charles	Approved for licensure
2. Ekekwe, Onyeabo	Approved for licensure
3. O.M.	Denied
4. Phillips, Charles	Approved for licensure
5. S.S.	Approved pending the receipt of additional information
6. Sherlin, Linda	Approved for licensure

APPLICANTS FOR LICENSURE BY REINSTATEMENT:

1. P.D.	Pending the receipt of additional information
2. M.L.	Pending the receipt of additional information
3. Rose, Stacey	Approved for licensure

ADMINISTRATOR IN TRAINING - MONTHLY REPORTS:

1. Arwood, Candy	Pending the receipt of additional information
2. Ball, Cherise	Pending the receipt of additional information
3. Bentley, Billy Jr.	Request denied
4. Blalock, Jason	Approved
5. Bonham, Lisa	Approved
6. Burnett, Kelly	Approved
7. Carson, Bonnie	Approved
8. Chambers, Charity	Disapproved
9. Clifton, Tiffany	Approved
10. Davis, Kristie	Approved
11. Davis, Toni	Approved
12. Etheridge, Carole	Approved
13. George, Thomas	Approved
14. Hamilton, Kimberle	Approved
15. Huff, Melinda	Disapproved
16. Jeffers, Holly	Approved
17. Johnson, Temeka	Approved
18. Marshall, Bruce	Approved
19. Monroe, Ouida	Disapproved
20. Narmore, Vanessa	Partial approval of hours
21. Roach, Semika	Disapproved
22. Rogers, Amy	Approved
23. Smith, Toni	Disapproved
24. Stone, Dianne	Approved
25. Thomas, Lizzie	Disapproved

Mr. Kroell motioned, Mr. Stone seconded, and the Board voted to take the following action for applicants appearing to appeal Board's decision to deny application for licensure. None opposed, motion carried.

1. Luke, Floyd	Approved for licensure. Approved for 6-month AIT program.
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1. Smith, LaWanda- Licensee requested to have her CE program approved by the Board. Board notified licensee that they no longer approved continuing education courses/programs. She would need to seek approval through the Georgia Nursing Home Association.

Minutes recorded by: Amanda M. Allen, Board Secretary
Minutes reviewed and edited by: Brig Zimmerman, Executive Director

Brig Zimmerman, Executive Director

- 5 -